

CITY OF WILDOMAR
MEASURE AA OVERSIGHT ADVISORY COMMITTEE
AGENDA

7:00 P.M. or immediately following the Measure Z
Oversight Advisory Committee Meeting

FEBRUARY 25, 2021 – Regular Meeting

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the
Measure AA Oversight Advisory Committee will be conducted electronically
via video and teleconferencing.

Join Zoom Meeting:

<https://us02web.zoom.us/j/81995415586>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 819 9541 5586



Steve Regalado, Chair
Brian Jacobs, Vice Chair
Shelley Hitchcock, Committee Member
Christopher Pselos, Committee Member
Sheila Urlaub, Committee Member

Gary Nordquist
City Manager

Janet Morales
City Clerk

The Measure AA Oversight Advisory Committee will be held electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view and participate in the meeting via ZOOM video or teleconferencing.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone.

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Chair will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Committee may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey "Raise Hand" button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the "Raise Hand" button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Committee.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

CALL TO ORDER – REGULAR SESSION - 7:00 P.M. or immediately following the Measure Z Oversight Advisory Committee Meeting

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

1.1 Minutes – December 01, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2020-21 2nd Quarter Financial Report for Measure AA

RECOMMENDATION: Staff recommends that the Committee receive and file the FY 2020-21 2nd Quarter Financial Report.

2.2 FY 2019-20 Committee Annual Report - Draft

RECOMMENDATION: Staff recommends that the Committee Review, Edit and Approve the Annual Report for submittal to the City Council.

FUTURE AGENDA ITEMS

ADJOURNMENT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
City Clerk

Dated: February 22, 2021

**CITY OF WILDOMAR
MEASURE AA OVERSIGHT ADVISORY COMMITTEE
REGULAR MEETING MINUTES
DECEMBER 01, 2020**

CALL TO ORDER – REGULAR SESSION - 7:00 P.M. or immediately following the Measure Z Oversight Advisory Committee Meeting

The Regular session of December 01, 2020 of the Measure AA Oversight Advisory Committee was conducted electronically pursuant to the provisions of Governor’s Executive Orders N-25-20 and N-29-20 and was called to order by Vice Chair Jacobs at 7:00 p.m.

Committee Member Roll Call showed the following:

Members in attendance: Hitchcock, Pselos, Urlaub, Vice Chair Jacobs

Members absent: Chair Regalado

Staff in attendance: City Manager Nordquist, Assistant City Manager York, Acting City Clerk Morales, Administrative Services Director Riley, Finance Manager Howell, Intern II Luna and Community and Emergency Services Specialist Chapman.

The flag salute was led by Vice Chair Hitchcock.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Member Pselos, seconded by Member Hitchcock, to approve the agenda as presented.

MOTION carried, 4-0:

AYES: Hitchcock, Pselos, Urlaub, Vice Chair Jacobs

NOES: None

ABSTAIN: None

ABSENT: Chair Regalado

1.0 CONSENT CALENDAR

A MOTION was made by Member Pselos, seconded by Member Urlaub, to approve the consent calendar.

MOTION carried, 4-0:

AYES: Hitchcock, Pselos, Urlaub, Vice Chair Jacobs

NOES: None

ABSTAIN: None

ABSENT: Chair Regalado

1.1 Minutes – August 27, 2020 Regular Meeting

Approved the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2020-21 1st Quarter Financial Report for Measure AA

Vice Chair Jacobs read the title.

Administrative Services Director Riley presented the staff report.

Monty Goddard, resident, provided public comment.

It was the consensus of the Committee to receive and file the FY 2020-21 1st Quarter Financial Report.

2.2 Establishment of a Measure AA 19/20 Annual Report Subcommittee

Vice Chair Jacobs read the title.

Finance Manager Howell presented the staff report.

A MOTION was made by Member Urlaub, seconded by Member Pselos to approve Member Pselos and Member Urlaub to serve on a temporary subcommittee for the purpose of providing guidance to staff in drafting a Measure AA Annual Report for fiscal year 19/20.

MOTION carried, 4-0:

AYES: Hitchcock, Pselos, Urlaub, Vice Chair Jacobs
NOES: None
ABSTAIN: None
ABSENT: Chair Regalado

FUTURE AGENDA ITEMS

There were no future agenda items.

ADJOURNMENT

There being no further business, Vice Chair Jacobs declared the meeting adjourned at 7:22 p.m.

Submitted by:

Approved by:

Janet Morales
City Clerk

Steve Regalado
Chair

Measure AA Oversight Advisory Committee
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: February 25, 2021

TO: Chairperson and Committee Members
FROM: Robert (Bob) Howell, Acting Administrative Services Director
SUBJECT: FY 2020-21 2nd Quarter Financial Report for Measure AA

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee receive and file the FY 2020-21 2nd Quarter Financial Report.

DISCUSSION:

In accordance with the reporting requirements of Measure AA, staff is pleased to present the FY 2020-21 2nd Quarter Financial Report (October 1, 2020 through December 31, 2020).

The annual revenues from the sales and use tax for FY 2020-21 is budgeted at \$2,100,000. The City has received \$1,484,414 in sales and use tax revenues through November 30, 2020 (71%).

The actual expenditures for the six months ended December 31, 2020 are \$994,541, or 32% of the FY 2020-21 budget that totals \$3,111,100. The breakdown of the expenditures per department are included in the attached financial report. A summary of the activities by department are as follows:

Homeless Services

SWAG (Social Work Action Group): Staff made 121 Contacts with homeless clients during the 3-month period of October 1, 2020 to December 2020. 63 of those contacted accepted housing referral/assistance and 81 accepted Medical/Mental Health services.

Discount Hauling & Cleanup Services-Removed 70 cubic yards of debris and cleaned up 6 separate locations of encampments during the October to December 2020 3-month period.

Public Works-Road Maintenance

The public works crews completed a wide variety of maintenance and clean up within the public right of way. These maintenance items include the following: repair of potholes, illegal signs removed, hours spent removing illegal dump, trimmed trees and signs installed.

Police Services

Motor Traffic Officer:

Budgeted at 160 hours/month: October 2020 actual hours: 160 hours; November 2020 actual hours: 160 hours; December 2020 actual hours: 160 hours.

(October 2020 to December 2020 Activity):

Citations Written: 477

DUI's: 22

Traffic Collisions: 102

Community Patrol Officer:

Budgeted at 160 hours per month through November 2020; Additional Officer budget at 64 hours per month starting December 2020: October 2020 actual hours: 160 hours; November 2020 actual hours: 160 hours; December 2020 actual hours (1.5 officers) 220 hours.

(October 2020 to December 2020 Activity):

Involved in Quality of Life Issues in the City

Works with SWAG in monitoring the Homeless Activity in the City.

3 Search warrants

12 Surveillance Operations

Arrests/ Citations: October 2020: 19; November 2020: 10; December 2020: 6

Extra Patrol by Community Service Officer (CSO)

Budgeted at not to exceed 10 overtime hours per week, (estimated at 43 hours per month): October 2020 Actual 23.5hrs/month; November 2020 Actual: 27.75hrs/month; December 2020 Actual: 22.00hrs/month.

Addresses parking violations throughout the City

Fire Services

Weed Abatement: No weed abatement services from October 2020 to December 2020

Medic Squad Responses (October 2020 to December 2020):

Responses: 641

Administration

The firm of Teaman, Ramirez and Smith, CPAs, completed the independent audit of Measure AA for Fiscal Year ending June 30, 2020. The audit report for FY 2019-20 is included in this agenda as a separate general business item.

FISCAL IMPACT:

None.

Submitted by
Robert (Bob) Howell
Acting Administrative Services Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

FY 2020-21 2nd Quarter Financial Reports: 10/01/2020 to 12/31/2020

Attachment

Measure AA

FY 2020-21

1st Quarter

Financial Reports

07/1/2020-9/30/2020

City of Wildomar
Balance Sheet
For the Period Ended December 31, 2020

Fund 120 - Measure AA

	Audited	Unaudited
	June 30, 2020	December 31, 2020
<u>Assets</u>		
Cash	\$ -	\$ 2,367,516
Due from Other Govt	755,638	476,963
Due from Other City Funds	<u>1,575,206</u>	<u>-</u>
Total Assets	<u>\$ 2,330,844</u>	<u>\$ 2,844,479</u>
<u>Liabilities</u>		
Accounts Payable	<u>\$ 419,266</u>	<u>\$ 443,028</u>
Total Liabilities	<u>419,266</u>	<u>443,028</u>
<u>Operating</u>		
Year-to-date Revenues	-	1,484,414
Year-to-date Expenditures	<u>-</u>	<u>(994,541)</u>
Excess (Deficiency) of Revenues over Expenditures	<u>-</u>	<u>489,873</u>
<u>Fund Balance</u>		
Audited/Estimated Restricted Fund Balance	<u>1,911,578</u>	<u>2,401,451</u>
Total Fund Balance	<u>1,911,578</u>	<u>2,401,451</u>
Total Liabilities, Operations, and Fund Balance	<u>\$ 2,330,844</u>	<u>\$ 2,844,479</u>

City of Wildomar
Statement of Revenues, Expenditures, and Changes in Fund Balance
Adopted Budget and Actual
For the Six Months Ended December 31, 2020

Fund 120 - Measure AA					
For the Six Months Ended December 31, 2020					
	<u>Budget</u>	<u>2nd Quarter Actuals</u>	<u>Fiscal Year to Date Actuals</u>	<u>Variance Favorable/ (Unfavorable)</u>	<u>Actuals as a % of Budget</u>
Revenues:					
Sales & Use Tax	\$ 2,100,000	\$ 884,196	\$ 1,484,414	\$ (615,586) *	71%
Total Revenues	<u>2,100,000</u>	<u>884,196</u>	<u>1,484,414</u>	<u>(615,586)</u>	<u>71%</u>
Expenditures:					
Homeless Services	252,700	75,843	116,363	136,337	46%
Public Works-Road Maintenance	749,500	60,000	120,000	629,500	16%
Police Services	697,600	173,931	223,848	473,752	32%
Fire Services	1,406,300	528,385	534,330	871,970	38%
Administration	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>0%</u>
Total Expenditures	<u>3,111,100</u>	<u>838,159</u>	<u>994,541</u>	<u>2,116,559</u>	<u>32%</u>
Net Change in Fund Balances	<u>(1,011,100)</u>	<u>46,037</u>	489,873		
Fund Balance at July 1, 2020			<u>1,911,578</u>		
Fund Balance, December 31, 2020			<u>2,401,451</u>		
* Note: This is an unfavorable variance from budget as we have not achieved the total budgeted revenue.					

City of Wildomar
Fiscal Year 2020-2021
2nd Quarter Detailed Expenditure Report
October 1, 2020 to December 31, 2020

Fund 120 - Measure AA

<u>Account Number</u>	<u>Budget</u>	<u>2nd Quarter Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Balance</u>	<u>Percentage Used</u>
Homeless Services					
120-410-4610-52115 Contractual Services	131,400	11,522	23,842	107,558	18%
Vendor: 001222 FOBRO CONSULTING LLC					
		5,143	10,423		
Vendor: 000072 INTERWEST CONSULTING GROUP					
		668	968		
Vendor: 001479 DISCOUNT HAULING AND CLEANUP SERVICES					
		5,711	12,451		
Total Detailed Expenditures					
		11,522	23,842		
120-410-4610-52116 Professional Services	102,000	25,294	53,494	48,506	52%
Vendor: 001306 SOCIAL WORK ACTION GROUP					
		25,294	53,494		
Total Detailed Expenditures					
		25,294	53,494		
120-410-4610-52117 Legal Services	19,000	39,027	39,027	-20,027	205%
Vendor: 000080 BURKE WILLIAMS SORENSON LLP					
		39,027	39,027		
Total Detailed Expenditures					
		39,027	39,027		
120-410-4610-58110 Hardware/Software	300	-	-	300	0%
Total Homeless Services					
	252,700	75,843	116,363	136,337	46%
Public Works-Road Maintenance					
120-077-4500-52115 Contractual Services (Bundy Canyon/Sellers Traffic Signal)	57,600	-	-	57,600	0%
120-078-4500-52115 Contractual Services (Bundy/Monte Vista Traffic Signal)	172,000	-	-	172,000	0%
120-450-4500-52115 Contractual Services (Public Works Maintenance Crew)	381,000	60,000	120,000	261,000	31%
Vendor: 000042 PV MAINTENANCE, INC					
		60,000	120,000		
Total Detailed Expenditures					
		60,000	120,000		
120-903-4500-52115 Contractual Services (Slurry Seal)	30,000	-	-	30,000	0%
120-909-4500-52115 Contractual Services (Bundy Canyon Widening)	108,900	-	-	108,900	0%
Total Public Works-Road Maintenance					
	749,500	60,000	120,000	629,500	16%

City of Wildomar
Fiscal Year 2020-2021
2nd Quarter Detailed Expenditure Report
October 1, 2020 to December 31, 2020

Fund 120 - Measure AA

Account Number	Budget	2nd Quarter Expenditures	Year-to-date Expenditures	Balance	Percentage Used
Police Services					
120-460-4700-52012 Departmental Supplies	2,500	2,417	2,417	83	97%
<i>Vendor: 001464 PVP COMMUNICATIONS- MOTOR DEPUTY SUPPLIES/ EQUIP.</i>		1,687	1,687		
<i>Vendor: 001465 MOTOPOST-MOTOR DEPUTY SUPPLIES/ EQUIP.</i>		730	730		
Total Detailed Expenditures		2,417	2,417		
120-460-4700-52112 Fuel	500	-	349	151	70%
<i>Vendor: 001485 WEX BANK (FUEL)</i>			349		
Total Detailed Expenditures		-	349		
120-460-4700-52115 Contractual Services	693,300	170,831	219,191	474,109	32%
<i>Vendor: 000047 RIVERSIDE COUNTY, SHERIFF'S DEPARTMENT</i>		170,831	219,191		
Total Detailed Expenditures		170,831	219,191		
120-460-4700-56010 Equipment Maint/Repair	1,300.00	683	1,891	(591)	145%
<i>Vendor: 001330 BMW MOTORCYCLES OF RIVERSIDE</i>		683	1,891		
Total Detailed Expenditures		683	1,891		
Total Police Services	697,600	173,931	223,848	473,752	32%
Fire Services					
120-460-4710-52115 Contractual Services	1,239,300	378,646	380,085	859,215	31%
<i>Vendor: 000072 INTERWEST CONSULTING GROUP</i>		6,780	8,219		
<i>Vendor: 000068 COUNTY OF RIVERSIDE, FIRE DEPARTMENT</i>		371,866	371,866		
Total Detailed Expenditures		378,646	380,085		
120-460-4710-56103 Maintenance/Repair	12,600	-	-	12,600	0%
120-460-4710-58100 Furniture & Equipment	4,600	-	4,506	94	98%
<i>Vendor: 001571 The Office Furniture Expert (FURNITURE MEDIC SQUAD)</i>			4,506		
Total Detailed Expenditures		-	4,506		
120-460-4710-58130 Vehicles	149,800	149,739	149,739	61	100%
<i>Vendor: 000068 COUNTY OF RIVERSIDE, FIRE DEPARTMENT (MEDIC SQUAD)</i>		149,739	149,739		
Total Detailed Expenditures		149,739	149,739		
Total Fire Services	1,406,300	528,385	534,330	871,970	38%
Administration					
120-410-4200-52115 Contractual Services	5,000	-	-	5,000	0%
Total Administration	5,000	-	-	5,000	0%
Total Measure AA Fund	\$3,111,100	\$838,159	\$994,541	\$2,116,559	32%

Measure AA Oversight Advisory Committee
Agenda Item #2.2
GENERAL BUSINESS
Meeting Date: February 25, 2021

TO: Chairperson and Committee Members
FROM: Robert Howell, Acting Administrative Services Director
SUBJECT: FY 2019-20 Committee Annual Report - Draft

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee Review, Edit and Approve the Annual Report for submittal to the City Council.

DISCUSSION:

The attached draft report is provided to the committee for review and editing prior to submitting to the City Council at the March 10, 2021 meeting. The document contains three sections, the written report of the financial and work information for each enhanced program, the audited financial statements, and the committee member assessments. Upon completion of the editing process during the Committee meeting, staff will forward the final document on behalf of the Committee to the City Council.

FISCAL IMPACT:

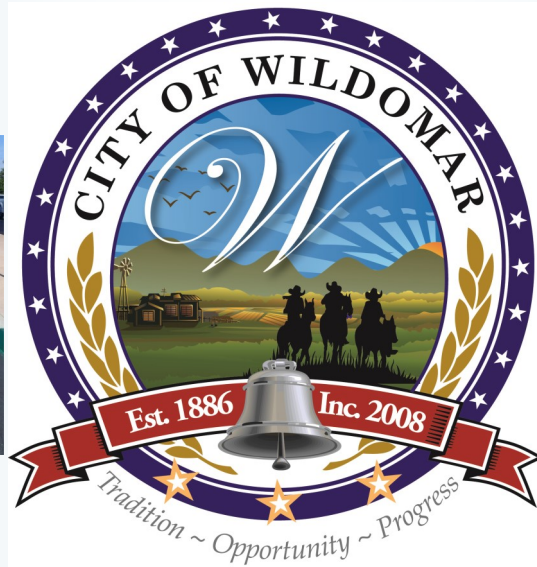
None.

Submitted by
Robert Howell
Acting Administrative Services Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

FY 2019-20 Annual Committee Report - Draft
FY 2019-20 Audited Annual Financial Report at June 30, 2020
FY 2019-20 Committee Member Assessment Questionnaires



Measure AA Annual Report

Fiscal Year 2019-2020

February 25, 2021

Oversight Advisory Committee

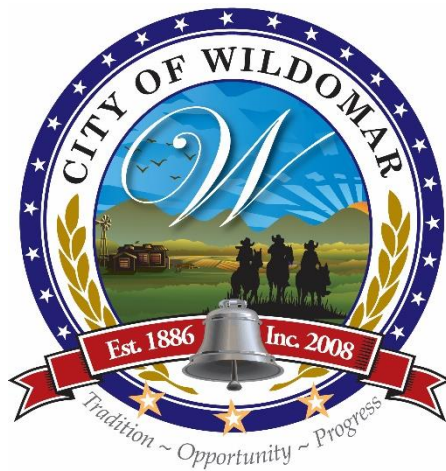
Steve Regalado, Chair

Brian Jacobs, Vice Chair

Shelley Hitchcock, Committee Member

Christopher Pselos, Committee Member

Sheila Urlaub, Committee Member



THIS PAGE INTENTIONALLY LEFT BLANK

Report from the Committee

On November 6, 2018, Wildomar residents voted on a 1-cent sales tax (Measure AA) to fund the enhancement of services from police, fire, homelessness programs, and the maintenance and improvement of city roads. The election results were certified by the Riverside County Register of Voters and the Measure was approved by 58.67% of the Wildomar residents who voted.

On February 13, 2019 City Council meeting, the Council adopted Resolution 2019-12 which established the organization, objectives and responsibilities of the committee per the requirements of Ordinance No. 161, which was the ordinance enacting the voter approved Transaction and Use Tax referred to as Measure AA.

The inaugural Measure AA committee members were appointed by the City Council at their June 10, 2019 meeting, and began their bi-annual review meetings on August 22, 2019. The committee met three times in the 2019-2020 fiscal year. At the June 11, 2020 meeting, the committee voted to meet on a quarterly basis..

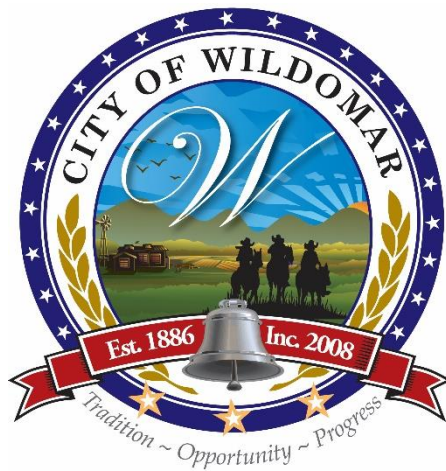
The current members of the committee are:

Steve Regalado, Chair
Brian Jacobs, Vice Chair
Shelley Hitchcock, Committee Member
Christopher Pselos, Committee Member
Sheila Urlaub, Committee Member

The committee has reviewed the budgetary and financial information provided to them by staff, asked questions of the information for clarity and understanding, and accepted the staff's reports. The enclosed audited financial statements were completed by the firm of Teaman, Ramirez & Smith, Inc., Certified Public Accountants of Riverside, CA. Their opinion is as follows:

"In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure AA Fund, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America."

The following pages cover the enhanced services from the Police Department, Fire Department, the Homelessness Program, and the Public Works Road Engineering and Maintenance program.



THIS PAGE INTENTIONALLY LEFT BLANK

Measure AA FY 2019-2020 Annual Committee Report

Financial Summary

The fiscal year 2019-2020 revenue and expenditure budgets for Measure AA's first full year were approved by the City Council on June 26, 2019. The originally approved budgets consisted of \$2,235,800 in estimated revenues, \$2,264,600 in estimated expenditures, and \$583,766 in fund balance, leaving an estimated \$554,966 in fund balance at the end of the fiscal year. During the year the City Council did not approve any changes to the budgeted revenues. The Council did approve a decrease on the estimated expenditures of \$180,500, reducing the total amount of the estimated expenditures to \$2,084,100. With the approved decrease in estimated expenditures the estimated ending fund balance increased to \$735,466.

On July 1, 2019 the Measure AA Fund had a positive Fund Balance of \$583,766. During the fiscal year, actual sales and use tax revenues collected were \$3,044,556, or \$808,756 above the estimated revenues budgeted. An additional \$1,228 was earned in interest revenue, for a total of \$3,045,784 in revenue. Combined with the July 1, 2019 Fund Balance, Measure AA had \$3,629,550 in available resources.

Actual expenditures were \$1,717,972, or \$366,128 below the estimated final expenditures budgeted. The year-end fund balance was \$1,911,578, or \$1,176,112 above the budgetary estimate. The following summarizes the fiscal data included in the *FY 2019-2020 Audited Annual Financial Report for Measure AA*.

Revenues

The actual sales tax revenues of \$3,044,556 exceeded the budget of \$2,235,800. This provided a favorable variance of \$808,756 for the first full fiscal year of activity.

During the fiscal year a total of \$1,228 in interest earnings was added to Measure AA.

Sales and Use Tax Revenues for FY 2019-2020

July - Sept. Sales and Use Tax Revenues	\$719,737
Oct. - Dec. Sales and Use Tax Revenues	\$762,431
Jan. - March Sales and Use Tax Revenues	\$627,836
April - June Sales and Use Tax Revenues	\$934,552

Police Department Enhanced Services

Original Budget	\$638,900
Adjusted Budget	\$641,300
Actual Expenses	\$697,395

The enhanced police services began on July 1, 2019 included the addition of traffic enforcement patrols, which required a specialized motorcycle. The motorcycle was purchased in the previous fiscal year.

The actual expenditures are categorized as follows:

Enhanced Police Services	\$667,433
Facility Charges attributed to Enhanced Services	\$ 19,088
PD Motorcycle fuel, maintenance, equipment and supplies	\$ 10,874

An unfavorable budget variance of \$56,095 occurred at year-end from the Police Department enhanced services. The unfavorable variance occurred due to additional enhanced services at the end of the fiscal year and the timing of the facility charges. City staff has taken note of the unfavorable variance and will strive to better anticipate the expenditures in the future.

Motor Traffic Officer Citations Written in FY 2019-20	1,994
Motor Traffic Officer DUI's cited in FY 2019-20	115
Motor Traffic Officer Collision responses in FY 2019-20	223
Community Service Officer addressed parking violations throughout the City	

Fire Department Enhanced Services

Original Budget	\$1,066,900
Adjusted Budget	\$ 765,000
Actual Expenses	\$ 584,537

The enhanced fire department services began on January 6, 2020 included the addition of a medic squad truck. The truck was purchased during the fiscal year, but was not received until October 2020.

The actual expenditures are categorized as follows:

Enhanced Fire Department Services	\$541,928
Weed Abatement Activities	\$ 7,824
Medic Squad related furniture and equipment	\$ 34,785

A favorable budget variance of \$180,463 was achieved at year-end from the Fire Department activities. The favorable variance was due to the \$225,000 for the new Medic Squad truck not being delivered and accepted prior to the end of the fiscal year. The savings were offset by \$44,537 in enhanced fire department services received at the end of the fiscal year.

Medic Squad In-City responses in FY 2019-20	681
Medic Squad Out-of-City responses in FY 2019-20	289
Weed Abatement Inspections in FY 2019-20	442

Community Services Homelessness Program

Original Budget	\$138,800
Adjusted Budget	\$225,500
Actual Expenses	\$143,550

The enhanced Homelessness Program services began on April 1, 2020. During the fiscal year the City and its contract partners strived to provide services to our homeless population, and to clean up areas within the city limits that have had homeless encampments located on them.

The actual expenditures are categorized as follows:

Homelessness Coordination/Administration	\$ 31,507
Social Work Action Group Consulting (SWAG)	\$ 91,667
Homeless Encampment Code Enforcement & Clean-ups	\$ 20,376

A favorable budget variance of \$84,249 when compared to the adjusted budget was achieved at year-end from the Community Services - Homelessness Program activities. The favorable variance is due to timing of the homeless encampment clean-ups.

SWAG Contacts Made in FY 2019-20	847
Encampment Clean-ups in FY 2019-20	10

Public Works Road Engineering and Maintenance Enhanced Services

Original Budget	\$420,000
Adjusted Budget	\$450,000
Actual Expenses	\$289,157

The enhanced Public Works - Road Maintenance services began on July 1, 2019. The City has been able to add an additional maintenance crew that allows for concentration on road maintenance work. The City also completed three (3) traffic surveys covering 35 street segments to establish in accordance with State Law that speed limits supporting the enforcement issued by the traffic patrols.

The actual expenditures are categorized as follows:

Enhanced Street Maintenance Engineering and Repair	\$245,312
Regulatory Traffic Speed Surveys	\$ 43,845

A favorable budget variance of \$160,843 was achieved at year-end from the Public Works Road Engineering and Maintenance enhanced services. The savings was achieved due to the pushing back of Phase 2 of the Bundy Canyon Road project and lower than anticipated expenditures for the speed surveys.

Financial Audit and Measure AA Committee Expenditures attributed directly to Measure AA

Original Budget	\$ 0
Adjusted Budget	\$2,300
Actual Expenses	\$3,332

Each year certain expenditures will not be tied to any of the enhanced programs as they are administrative in nature and directly tied to the Measure AA Fund. The City works to insure that those expenditures are directly tied to the Measure AA activities prior to payment.

The actual expenditures are categorized as follows:

Auditor Services for the FY 2018/19 Measure AA Report	\$ 2,000
Banking Fees for FY 2019/2020	\$ 1,228
Committee Member Signage	\$ 104

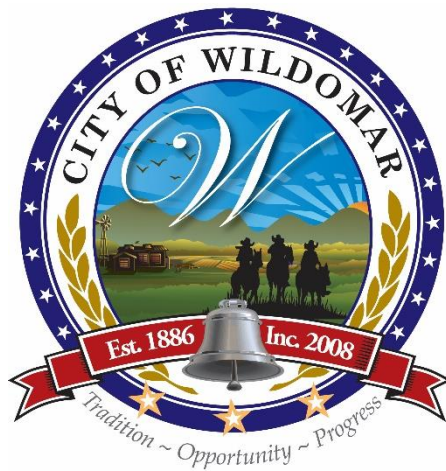
An unfavorable budget variance of \$1,032 occurred during the fiscal year due to timing of some of the expenditures city staff has taken note of the unfavorable variance and will strive to better anticipate the expenditures in the future.

Measure AA FY 2019-2020 Annual Committee Report

Conclusion

The Measure AA Advisory and Oversight Committee submits this report to the City Council, and finds the actual use of funds consistent with the City Council’s approved budget for enhanced public services.

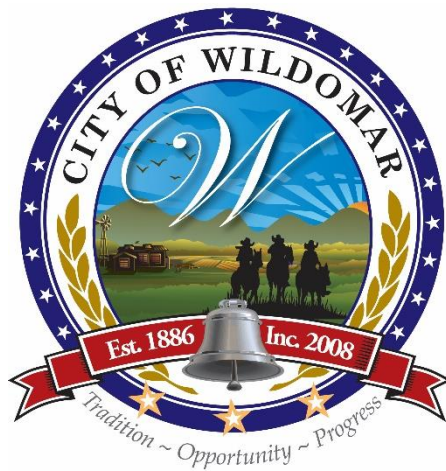
Wildomar Measure AA Fund Budgetary Comparison Schedule Year Ended June 30, 2020				
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary Fund Balance, July 1	\$ 583,766	\$ 583,766	\$ 583,766	\$ -
Resources (Inflows):				
Taxes	2,235,800	2,235,800	3,044,556	808,756
Use of Money and Property	-	-	1,228	1,228
	<u>2,819,566</u>	<u>2,819,566</u>	<u>3,629,550</u>	<u>809,984</u>
Amounts Available for Appropriations				
	<u>2,819,566</u>	<u>2,819,566</u>	<u>3,629,550</u>	<u>809,984</u>
Charges to Appropriations (Outflow):				
General Government	138,800	222,800	142,403	80,397
Public Safety	638,900	645,300	700,245	(54,945)
Community Development	-	5,000	4,480	520
Public Works	420,000	450,000	289,157	160,843
Capital Outlay	1,066,900	761,000	581,687	179,313
	<u>2,264,600</u>	<u>2,084,100</u>	<u>1,717,972</u>	<u>366,128</u>
Total Charges to Appropriations				
	<u>2,264,600</u>	<u>2,084,100</u>	<u>1,717,972</u>	<u>366,128</u>
Budgetary Fund Balance, June 30	<u>\$ 554,966</u>	<u>\$ 735,466</u>	<u>\$ 1,911,578</u>	<u>\$ 1,176,112</u>



THIS PAGE INTENTIONALLY LEFT BLANK

**Fiscal Year 2019-2020
Audited Financial Statement**

1



THIS PAGE INTENTIONALLY LEFT BLANK

**WILDOMAR MEASURE AA FUND
CITY OF WILDOMAR, CALIFORNIA**

FUND FINANCIAL STATEMENTS

For the Year Ended June 30, 2020

Prepared By:

**The City of Wildomar
Finance Department**

**Wildomar Measure AA Fund
Fund Financial Statements
Year Ended June 30, 2020**

TABLE OF CONTENTS

	<u>PAGE</u>
Independent Auditors' Report	1 - 2
Basic Financial Statements:	
Fund Financial Statements	
Balance Sheet - Governmental Fund	3
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Fund	4
Notes to Financial Statements	5 - 9
Required Supplementary Information:	
Notes to Required Supplementary Information	10
Budgetary Comparison Schedule	11

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members
of the City Council
City of Wildomar, California

Report on Financial Statements

We have audited the accompanying financial statements of the Measure AA Fund, a special revenue fund of the City of Wildomar, California, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Measure AA Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to an express opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure AA Fund, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements present only the Measure AA Special Revenue Fund, do not purport to, and do not present the financial position of the City of Wildomar, California, as of June 30, 2020, the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who consider it to be an essential part of the financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 4, 2021, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Riverside, California
February 4, 2021

BASIC FINANCIAL STATEMENTS

Wildomar Measure AA Fund
Balance Sheet
Governmental Fund
June 30, 2020

ASSETS

Due from Other Governments	\$ 755,638
Due from Other City Funds	<u>1,575,206</u>
Total Assets	<u><u>\$ 2,330,844</u></u>

LIABILITIES

Accounts Payable	<u>\$ 419,266</u>
Total Liabilities	<u>419,266</u>

FUND BALANCES

Committed for:	
Public Safety, Street Maintenance and Homelessness Solutions	<u>1,911,578</u>
Total Fund Balances	<u>1,911,578</u>
Total Liabilities and Fund Balances	<u><u>\$ 2,330,844</u></u>

The accompanying notes are an integral part of this statement.

Wildomar Measure AA Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Fund
For the Year Ended June 30, 2020

REVENUES	
Taxes	\$ 3,044,556
Use of Money and Property	1,228
	3,045,784
Total Revenues	3,045,784
EXPENDITURES	
Current:	
General Government	142,403
Public Safety	700,245
Community Development	4,480
Public Works	289,157
Capital Outlay	581,687
	1,717,972
Total Expenditures	1,717,972
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,327,812
Fund Balances - Beginning of Year	583,766
Fund Balances - End of Year	\$ 1,911,578

The accompanying notes are an integral part of this statement.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2020

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Description of the Reporting Entity

The Wildomar Measure AA Fund was established on November 6, 2018 (Ordinance No. 161), pursuant to voter-approved local transactions (sales) and use tax that are intended to be used for the enhancement of police and fire services, road maintenance and homelessness solutions within the City of Wildomar (the City).

The Measure AA Fund is included as a special revenue fund of the City and, accordingly, the accompanying fund financial statements are included as a special revenue fund of the basic financial statements prepared by the City. The accompanying financial statements are intended to reflect the financial position of operations for the Measure AA Fund only and do not purport to, and do not, present the financial position of the City of Wildomar, California. Separate financial statements are prepared for the City of Wildomar, and may be obtained from the City.

b. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the Fund's policy to use restricted resources first, and then unrestricted resources as they are needed.

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity

Cash and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. For financial statement presentation purposes, cash and investments are shown as both restricted and unrestricted cash and investments in the governmental funds.

Investments are reported at fair value. The City's policy is to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares. Currently, there are no cash and investments as of June 30, 2020.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2020

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Deferred Outflows/Inflows of Resources

In addition to assets, the balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of fund balance that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. Currently, the Fund does not report any deferred outflows.

In addition to liabilities, the balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of fund balance that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. Currently, the Fund does not report any deferred inflows.

Fund Equity

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either, (a) external creditors, grantors, contributions, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution or ordinance.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Manager is authorized to assign amounts to a specific purpose, which was established by the governing body in Resolution No. 2011-32 approved on June 21, 2011.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2020

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and deferred outflows/inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

Functional Classifications

Expenditures of the governmental funds are classified by function. Functional classifications are defined as follows:

- General Government includes legislative activities, City Clerk, City Attorney, City Manager as well as management or supportive services across more than one functional area.
- Public Safety includes those activities which involve police projection, fire protection and animal control services.
- Community Development includes those activities which involve planning, building and safety and code enforcement.
- Public Works includes all maintenance, engineering and capital improvements which relate to streets and other public facilities.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2020

2) CASH AND INVESTMENTS

As of June 30, 2020, cash and investments were reported in the accompanying financial statements as follows:

Governmental Fund	\$	0
-------------------	----	---

The Measure AA Fund is pooled with the City of Wildomar's cash and investments in order to generate optimum interest earnings. The information required by GASB Statement No. 40 related to authorized investments, credit risk, etc. is available in the comprehensive annual financial report of the City. Currently, there are no cash and investments as of June 30, 2020.

3) FAIR VALUE MEASUREMENTS

Governmental Accounting Standards Board (GASB) Statement No. 72, Fair Value Measurements and Application, provides the framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value with Level 1 given the highest priority and Level 3 the lowest priority. The three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the organization has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included within *Level 1* that are observable for the asset or liability, either directly or indirectly. *Level 2* inputs include the following:

- a. Quoted prices for similar assets or liabilities in active markets.
- b. Quoted prices for identical or similar assets or liabilities in markets that are not active.
- a. Inputs other than quoted prices that are observable for the asset or liability (for example, interest rates and yield curves observable at commonly quoted intervals, volatilities, prepayment speeds, loss severities, credit risks, and default rates).
- b. Inputs that are derived principally from or corroborated by observable market data by correlation or other means (market-corroborated inputs).

Level 3 inputs are unobservable inputs for the asset or liability.

As explained in Note 2, the Measure AA Fund has its investments pooled with the City. The cash and investments reflected is a portion of the City's overall cash and investments. Refer to the City's financial statements for additional information relating to categorization of investment types.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2020

4) COMMITMENTS AND CONTINGENCIES

As of June 30, 2020, in the opinion of the City's Administration, there are no outstanding matters which would have a significant affect on the financial condition of the funds of the City.

COVID-19

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. The pandemic continued subsequent to year end with certain restrictions required by the Governor of California, as well as local governments, which may affect revenue sources and also caused subsequent stock market volatility. The duration of the pandemic and the impact of COVID-19 on the City's operational and financial performance is uncertain at this time.

REQUIRED SUPPLEMENTARY INFORMATION

Wildomar Measure AA Fund
Notes to Required Supplementary Information
June 30, 2020

Budgetary Comparison Information

General Budget Policies

The City Council approves each year's budget prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the Council. Supplemental appropriations, where required during the period, are also approved by the Council. In most cases, expenditures may not exceed appropriations at the function level. At fiscal year-end, all operating budget appropriations lapse.

Encumbrances

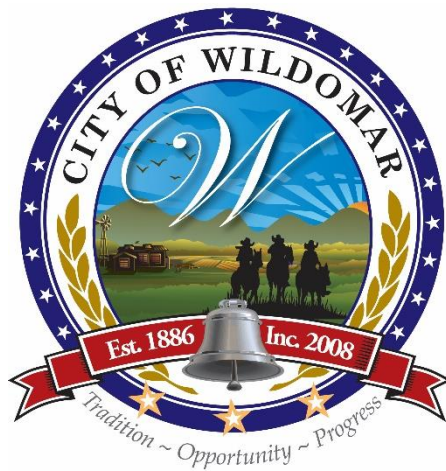
Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Wildomar Measure AA Fund
Budgetary Comparison Schedule
Year Ended June 30, 2020

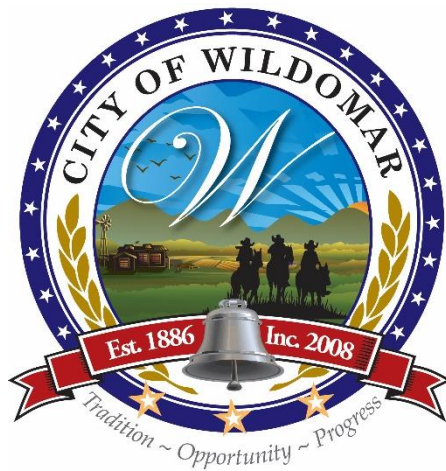
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary Fund Balance, July 1	\$ 583,766	\$ 583,766	\$ 583,766	\$ -
Resources (Inflows):				
Taxes	2,235,800	2,235,800	3,044,556	808,756
Use of Money and Property	-	-	1,228	1,228
	<u>2,819,566</u>	<u>2,819,566</u>	<u>3,629,550</u>	<u>809,984</u>
Amounts Available for Appropriations				
	<u>2,819,566</u>	<u>2,819,566</u>	<u>3,629,550</u>	<u>809,984</u>
Charges to Appropriations (Outflow):				
General Government	138,800	222,800	142,403	80,397
Public Safety	638,900	645,300	700,245	(54,945)
Community Development	-	5,000	4,480	520
Public Works	420,000	450,000	289,157	160,843
Capital Outlay	1,066,900	761,000	581,687	179,313
	<u>2,264,600</u>	<u>2,084,100</u>	<u>1,717,972</u>	<u>366,128</u>
Total Charges to Appropriations				
	<u>2,264,600</u>	<u>2,084,100</u>	<u>1,717,972</u>	<u>366,128</u>
Budgetary Fund Balance, June 30	<u>\$ 554,966</u>	<u>\$ 735,466</u>	<u>\$ 1,911,578</u>	<u>\$ 1,176,112</u>



THIS PAGE INTENTIONALLY LEFT BLANK

**Fiscal Year 2019-2020
Committee Member Assessments**

1



THIS PAGE INTENTIONALLY LEFT BLANK

City of Wildomar

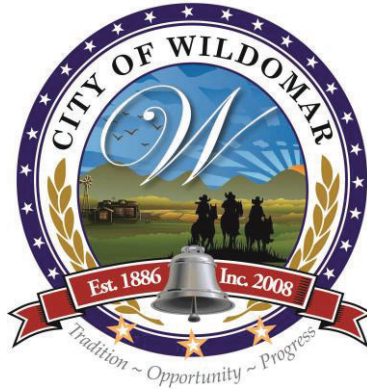
Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

2019/2020

Dustin Nigg, Mayor, Dist. 2
Ben J. Benoit, Mayor Pro Tem, Dist. 1
Bridgette Moore, Council Member, Dist. 4
Joseph Morabito, Council Member, Dist. 3
Marsha Swanson, Council Member, Dist. 5



23873 Clinton Keith Rd, Ste 201
Wildomar, CA 92595
951.677.7751 Phone
951.698.1463 Fax
www.CityofWildomar.org

February 10, 2021

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with provisions of the Ralph M. Brown Act (Cal. [Gov. Code](#) Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2019-2020 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Thursday, February 18th**, as we need to include the questionnaires and the rest of the draft report on the February 25th Measure AA Committee Meeting. It is anticipated that, if the approval of the draft report by the Committee occurs at the February 25th meeting, the final report would be presented to the City Council at their March meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns on the questionnaire.

Cordially,

Gary Nordquist

Gary Nordquist
City Manager

Robert Howell
Acting Administrative Services Director

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes, all information has been provided.

Has staff explained to your satisfaction the information provided in the meetings?

Yes, all of my questions have been answered.

Has staff explained to your satisfaction the information provided in your requests?

Yes.

How can staff enhance the information provided to the committee?

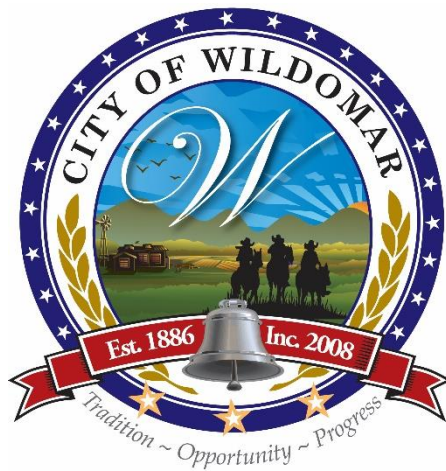
I feel that staff does a wonderful job explaining any information requested.

In your opinion has the City spent the Measure AA funds as approved by the City Council?

Absolutely. The additional community support is very important to me.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

None.



THIS PAGE INTENTIONALLY LEFT BLANK

City of Wildomar

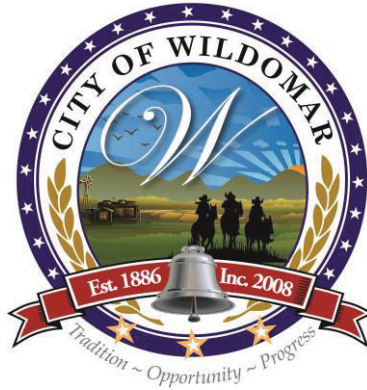
Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

2019/2020

Dustin Nigg, Mayor, Dist. 2
Ben J. Benoit, Mayor Pro Tem, Dist. 1
Bridgette Moore, Council Member, Dist. 4
Joseph Morabito, Council Member, Dist. 3
Marsha Swanson, Council Member, Dist. 5



23873 Clinton Keith Rd, Ste 201
Wildomar, CA 92595
951.677.7751 Phone
951.698.1463 Fax
www.CityofWildomar.org

February 10, 2021

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with provisions of the Ralph M. Brown Act (Cal. [Gov. Code](#) Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2019-2020 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Thursday, February 18th**, as we need to include the questionnaires and the rest of the draft report on the February 25th Measure AA Committee Meeting. It is anticipated that, if the approval of the draft report by the Committee occurs at the February 25th meeting, the final report would be presented to the City Council at their March meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns on the questionnaire.

Cordially,

Gary Nordquist

Gary Nordquist
City Manager

Robert Howell
Acting Administrative Services Director

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes. City staff have always been available and ready to provide answers or research to provide information requested.

Has staff explained to your satisfaction the information provided in the meetings?

Yes. Staff presentations are well planned and communicated in easy-to-follow displays during the presentation/conversations.

Has staff explained to your satisfaction the information provided in your requests?

Yes.

How can staff enhance the information provided to the committee?

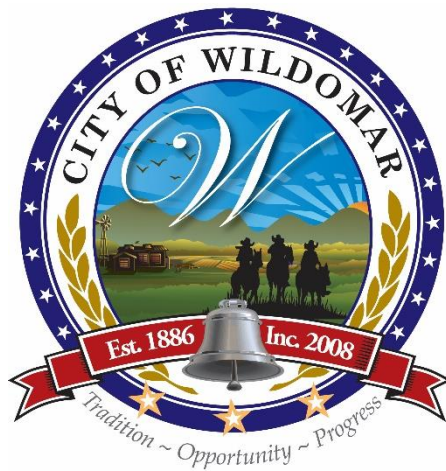
When possible provide meeting information a week earlier to provide ample time to review and ask any additional questions.

In your opinion has the City spent the Measure AA funds as approved by the City Council?

Yes. I agree that the expenditures are in line with what the voters approved.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

Any audit findings that may affect the distribution of the Measure AA dollars.



THIS PAGE INTENTIONALLY LEFT BLANK

City of Wildomar

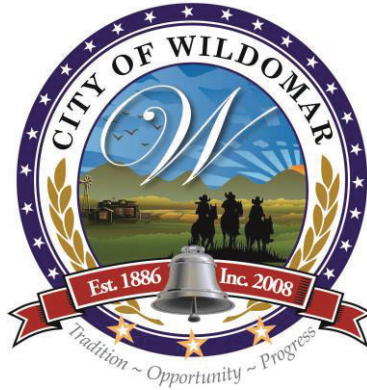
Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

2019/2020

Dustin Nigg, Mayor, Dist. 2
Ben J. Benoit, Mayor Pro Tem, Dist. 1
Bridgette Moore, Council Member, Dist. 4
Joseph Morabito, Council Member, Dist. 3
Marsha Swanson, Council Member, Dist. 5



23873 Clinton Keith Rd, Ste 201
Wildomar, CA 92595
951.677.7751 Phone
951.698.1463 Fax
www.CityofWildomar.org

February 10, 2021

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with provisions of the Ralph M. Brown Act (Cal. [Gov. Code](#) Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2019-2020 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Thursday, February 18th**, as we need to include the questionnaires and the rest of the draft report on the February 25th Measure AA Committee Meeting. It is anticipated that, if the approval of the draft report by the Committee occurs at the February 25th meeting, the final report would be presented to the City Council at their March meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns on the questionnaire.

Cordially,

Gary Nordquist

Gary Nordquist
City Manager

Robert Howell
Acting Administrative Services Director

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes

Has staff explained to your satisfaction the information provided in the meetings?

Yes

Has staff explained to your satisfaction the information provided in your requests?

Yes

How can staff enhance the information provided to the committee?

Please remove the general ledger account numbers from the presentations.

In your opinion has the City spent the Measure AA funds as approved by the City Council?

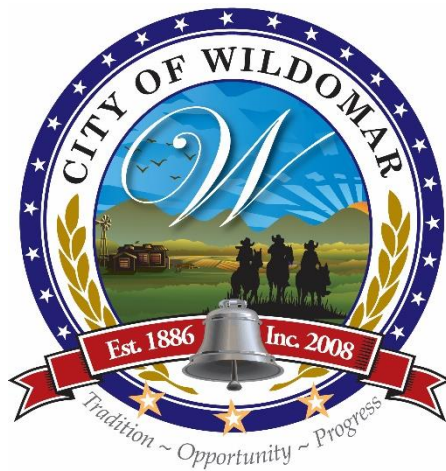
Yes

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

Not at this time.

Christopher Pselos

Measure AA Committee Member



THIS PAGE INTENTIONALLY LEFT BLANK

City of Wildomar

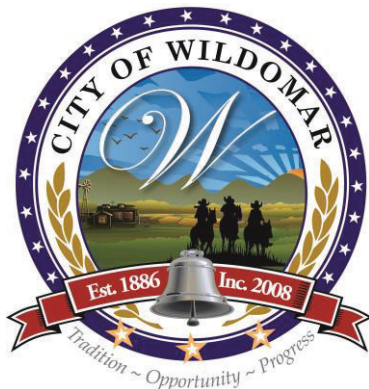
Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

2019/2020

Dustin Nigg, Mayor, Dist. 2
Ben J. Benoit, Mayor Pro Tem, Dist. 1
Bridgette Moore, Council Member, Dist. 4
Joseph Morabito, Council Member, Dist. 3
Marsha Swanson, Council Member, Dist. 5



23873 Clinton Keith Rd, Ste 201
Wildomar, CA 92595
951.677.7751 Phone
951.698.1463 Fax
www.CityofWildomar.org

February 10, 2021

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with provisions of the Ralph M. Brown Act (Cal. [Gov. Code](#) Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2019-2020 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Thursday, February 18th**, as we need to include the questionnaires and the rest of the draft report on the February 25th Measure AA Committee Meeting. It is anticipated that, if the approval of the draft report by the Committee occurs at the February 25th meeting, the final report would be presented to the City Council at their March meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns on the questionnaire.

Cordially,

Gary Nordquist

Robert Howell

Gary Nordquist
City Manager

Robert Howell
Acting Administrative Services Director

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes.

Has staff explained to your satisfaction the information provided in the meetings?

Yes.

Has staff explained to your satisfaction the information provided in your requests?

Yes on every request.

How can staff enhance the information provided to the committee?

Remain accommodating to the committee as they have demonstrated in the past.

In your opinion has the City spent the Measure AA funds as approved by the City Council?

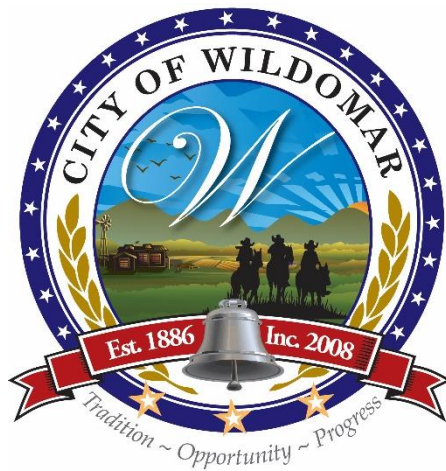
Monies spent are well documented, and are disbursed with flexibility written into the Measure.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

I would like to see more Public Safety expenditures fore-casted out based on projected population and commerce growth (i.e. 3 to 5 years out of current fiscal planning).

Carl Steven Regalado, Chairman

Measure AA Committee Member



THIS PAGE INTENTIONALLY LEFT BLANK

City of Wildomar

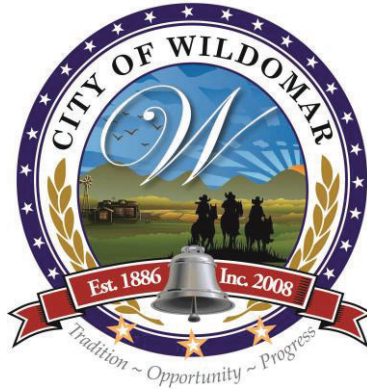
Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

2019/2020

Dustin Nigg, Mayor, Dist. 2
Ben J. Benoit, Mayor Pro Tem, Dist. 1
Bridgette Moore, Council Member, Dist. 4
Joseph Morabito, Council Member, Dist. 3
Marsha Swanson, Council Member, Dist. 5



23873 Clinton Keith Rd, Ste 201
Wildomar, CA 92595
951.677.7751 Phone
951.698.1463 Fax
www.CityofWildomar.org

February 10, 2021

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with provisions of the Ralph M. Brown Act (Cal. [Gov. Code](#) Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2019-2020 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Thursday, February 18th**, as we need to include the questionnaires and the rest of the draft report on the February 25th Measure AA Committee Meeting. It is anticipated that, if the approval of the draft report by the Committee occurs at the February 25th meeting, the final report would be presented to the City Council at their March meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns on the questionnaire.

Cordially,

Gary Nordquist

Gary Nordquist
City Manager

Robert Howell
Acting Administrative Services Director

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes I have.

Has staff explained to your satisfaction the information provided in the meetings?

Yes they have.

Has staff explained to your satisfaction the information provided in your requests?

Yes they have.

How can staff enhance the information provided to the committee?

At this time I can't think of anything.

In your opinion has the City spent the Measure AA funds as approved by the City Council?

Yes they have.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

Not at this time.

Sheila Urlaub 2/18/2021

Measure AA Committee Member